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FURTHER EDUCATION AND TRAINING CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT (SAQA US 58761, NQF LEVEL 4, 140 credits)

FET: ECD L4 LAYOUT AND OPERATIONS:

This is an entry-level Qualification for those who want to enter the field of Education, Training and Development, specifically within the sub-field of Early Childhood Development (ECD). This Qualification will enable you to facilitate the all-round development of young children in a manner that is sensitive to culture and individual needs (including special needs) and enable you to provide quality early childhood development services for children in a variety of contexts, including community-based services, ECD centres, at home and in institutions. This is your first step towards attaining a comprehensive foundation phase qualification. This FET: ECD L4 is an ETDP SETA and SAQA accredited training course for prospective ECD Practitioners, Teaching Assistants and Day Care Mothers to children aged 0 to 5 years.

DURATION OF L4 ECD:

A period of 13 months to complete the 14-unit standards.

ENTRANCE REQUIREMENTS:

1. The **minimum age** for enrolling for ECD L4 is **18 years**.
2. **Matric/Grade 12** certificate
3. **IF NO MATRIC:** An entry evaluation and mandatory Comprehension Test will determine your English and Math Literacy competency. Success in this Comprehension Test will affirm your acceptance into the ECD L4 training.
4. Foreigners from SADEC Countries will need a copy of Passport and latest qualification to be admitted.

METHOD OF TRAINING:

Shiloh does **Hybrid training/Open Distance Learning and E-learning**

1. Open Distance Learning with ONE **compulsory contact session** monthly and
2. **FULL TIME online WhatsApp interaction/group sessions via e-learning**
3. **PRACTICAL COMPONENT: 4-Weeks of practicals (WIL) work-integrated-learning** at an ECD Centre.
(ON REGISTRATION, ALL STUDENTS MUST GO FOR IMMEDIATE POLICE CLEARANCE.)
4. NO tests or Exams, intensive Formative and Summative Activities and only Final Summative Activity, but students **must work every day 2 notional hours for duration of course**.
5. ONE Compulsory Contact Session monthly to be held on a Saturday (90% attendance needed for competence – where facilitators reasonably guide students and help them manage and build POE-files.. Students must arrange their whole year according sessions.
6. Small group sessions where students support/guide and present each other.
7. WhatsApp Support/Information/Interactive group driven and host by Facilitator.

PORT FOLIO OF EVIDENCE (FORMATIVE AND SUMMATIVE ACTIVITIES)

All activities will be strictly monitored by Facilitator and Assessor, strictly adherence to submission dates.

NATIONAL QUALIFICATION ON COMPLETION OF FET: ECD L4 QUALIFICATION

On completion of all Portfolio of Evidence (POE), Final External Assessment, Moderation and ETDP SETA Verification will take place as a group.

ON COMPETENCY ALL STUDENTS WILL RECEIVE

- A Completion Letter from Shiloh Training, declaring Internal Competence.
- A Statement of Results from ETDP SETA - (SOR), declaring External and Final Competence.
- A SAQA accredited and sealed certificate.

ASSESSMENT/VACCS

Assessment of your competency is based on:

1. 90% Contact and/or WhatsApp Online Sessions.
2. The evidence you will submit in a Portfolio of Evidence (PoE).
2. As well as a practical observation towards the end of training and 4-week practicals at ECD centre (Your PoE will include theoretical tasks and evidence of the practical tasks and presentations done.)

GRADUATION

A Graduation Ceremony can be held – payable by the student.

RESOURCES/STATIONARY

Students to provide all their own stationery and files: exam pads, arch lever files, arts and crafts for POE, print out own guides for POE, DATA, Internet Access, practical supply materials, and courier and transport services. ALL STUDENTS must keep **own copies** of all activities. (Full copy of all POE's at end of course.)

FEE STRUCTURE		<i>NB NOTE: Non-refundable registration- and monthly fees.</i>
Formal Registration (once-off)	R2800 (includes telephonic and personal consultation, registration and admin fee, moderation fee, commission fee)	
Monthly Fee (13-months)	R1300 (includes e-books/modules/guides – must own your own laptop, tablet, computer or smartpone)	
Penalty Amount	R2200 (failure to complete all modules and payments in time at end of 13-months)	
Cancellation Fee	R3900 (equal to three months standard monthly fees)	
Interest on Arrear Accounts	2.9% interest charged on arrear accounts	
Late Registrations	Shorter payment plans with higher monthly fees (calculated on late registration, but on cancellation student will have to pay in on 13-months plan)	
All students are enrolled privately, therefore NO LEARNERSHIPS/BURSARIES!! NB: NO WORK PLACEMENTS!!		

CANCELLATION BY STUDENT

In the event of cancellation, a single term (3 months) tuition fee will be payable to Shiloh Training (Pty) Ltd. If student cancel in first three weeks, no cancellation fee to be paid, but non-refundable registration and monthly fees. Only after three weeks attendance, student will be required to pay the Cancellation Fee of R3,900.00 plus any monthly fees, pro-rata in arrears. Late registrations will have to pay in on 13-months plan on cancellation. Written Cancellation Letters to be sent to info@shilohtraining.co.za. If a student cancels on any first 14 days of a specific month, account will be calculated pro-rata per day. But if a student cancels on the 15th day or thereafter, a full month's fee is due on cancellation for that specific month, plus cancellation fee.

With final submissions, all accounts must be paid in full before your Portfolio of Evidence will be submitted for External Verification by the ETDP SETA.

Shiloh Training (Pty) Ltd have the full and legal right to withhold Statement of Results and/or all certificates, if there are any outstanding fees on your account on completion of FET: ECD L4 course.

MATERIAL/MODULES

Electronic modules (e-books&guides) to be loaded monthly on groups/website (NO PAYMENT–NO MATERIAL!!)

NB NOTE: Non-refundable registration- and monthly fees.

ELO	US Type	NLRD	US Title	Level	Credits
ELO 1A Communicate in a variety of ways within Early Childhood Development and societal settings.	Fundamental	119462	Engage in sustained oral/signed communication and evaluate spoken/signed texts	Level 4	5
	Fundamental	119469	Read/view, analyse and respond to a variety of texts	Level 4	5
	Fundamental	119471	Use language and communication in occupational learning programmes	Level 4	5
	Fundamental	119459	Write/present/sign for a wide range of contexts	Level 4	5
			TOTAL CREDIT VALUE		20

ELO	US Type	NLRD	US Title	Level	Credits
ELO 1B Fundamental Literacy	Fundamental	119472	Accommodate audience and context needs in oral/signed communication	Level 3	5
	Fundamental	119457	Interpret and use information from texts	Level 3	5
	Fundamental	119467	Use language and communication in occupational learning programmes	Level 3	5
	Fundamental	119465	Write/present/sign texts for a range of communicative contexts	Level 3	5
			TOTAL CREDIT VALUE		20

Learning Unit 2 Fundamental Numeracy

ELO 2	US Type	NLRD	US Title	Level	Credits
Numeracy	Fundamental	9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	Level 4	6
	Fundamental	9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	Level 4	4

	Fundamental	7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	Level 4	6
			TOTAL CREDIT VALUE		16

Learning Unit 3 Plan and Prepare for Early Childhood Development

ELO 3	US Type	NLRD	US Title	Level	Credits
ELO 3. Plan & Prepare for ECD	Core	244468	Prepare resources and set up the environment to support the development of babies, toddlers and young children	Level 3	5
	Core	244472	Prepare Early Childhood Development programmes with support	Level 4	6
	Core	244485	Design activities to support the development of babies, toddlers and young children	Level 5	8
			TOTAL CREDIT VALUE		19

Learning Unit 4 Facilitate and Monitor the development of babies, toddlers and development situations.

ELO 4	US Type	NLRD	US Title	Level	Credits
ELO 4. Facilitate and Monitor the development of babies, toddlers and young children.	Core	244484	Demonstrate knowledge and understanding of the development of babies, toddlers and young children	Level 4	8
	Core	244480	Facilitate the holistic development of babies, toddlers and young children	Level 4	16
	Core	244475	Observe and report on child development	Level 4	6
			TOTAL CREDIT VALUE		30

Learning Unit 5 Provide, care and support for babies, toddlers and young children.

ELO 5	US Type	NLRD	US Title	Level	Credits
Provide care and support for babies, toddlers and young children.	Core	244462	Work with families and communities to support Early Childhood Development	Level 3	5
	Core	244469	Provide care for babies, toddlers and young children	Level 4	10
			TOTAL CREDIT VALUE		15

Learning Unit 6 – Elective Stream 1 - (Management of an ECD Service)

Electives Stream 1	US Type	NLRD	US Title	Level	Credits
6. Management of an ECD Service	Elective (Manage an ECD Service)	242816	Conduct a structured meeting	Level 4	5
	Elective (Manage an ECD Service)	242819	Motivate and Build a Team	Level 4	10
	Elective (Manage an ECD Service)	244478	Manage an Early Childhood Development service	Level 5	5
			TOTAL CREDIT VALUE		20

FNB BUSINESS ACCOUNT	CONTACT DETAILS
CHEQUE ACCOUNT HOLDER: SHILOH TRAINING (PTY) LTD BUSINESS ACCOUNT NO: 6289-7380-582 Reference: Initials/Surname/L4/Town	Email: info@shilohtraining.co.za Cell No: 0782248743