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OCCUPATIONAL CERTIFICATE: EARLY CHILDHOOD DEVELOPMENT (SAQA 97542, NQF LEVEL 4, 131 credits)

Purpose:

The purpose of this qualification is to prepare a learner to operate as an Early Childhood Development Practitioner. An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support holistic development of children (from conception - school going) in different centre-based or non-centre-based settings.

A qualified learner will be able to:

Plan and prepare broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings. Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre-based setting. Observe, assess and record each child's progress according to the age and stage. Compile a report of each child's progress. Maintain and promote the well-being, health, nutrition, safety and protection of children.

DURATION OF ECD L4 COURSE:

A period of 13 months to complete knowledge, practical and workplace modules.

ENTRANCE REQUIREMENTS:

1. The **minimum age of 18 years.**
2. **Grade 11 / National Certificate Vocational (NCV) at NQF Level 3 or any other NQF Level 3 qualification.**

METHOD OF TRAINING:

Online learning. (own device: phone, tablet, laptop or computer.)

WORK-INTEGRATED-LEARNING AT WORKPLACE LEARNING SITES

Knowledge, Practical and Workplace components are integrated, and all exercises or applied Practicals are occupationally directed (work tasks). All students will attend every 2-3 months, 28 hours, at a designated workplace site in your area.

NATIONAL QUALIFICATION ON COMPLETION OF OC: ECD L4 QUALIFICATION

On completion of knowledge, practical and workplace modules student will register for final EISA exam (External Integrated Summative Assessment) at our approved assessment centre.

WHAT IS EISA? It is a national exam that is meant to ensure a uniform standard for the qualification. EISA takes place twice a year in February and October.

The exam is set in such a way that candidates are required to integrate knowledge, practical skills and work experience, i.e. the emphasis is on the application of what they have learned. Shiloh Training offer special additional EISA-preparation at the end of course at an additional EISA-PREP FEE of R800.00.

ON COMPETENCY ALL STUDENTS WILL RECEIVE

- A Completion Letter from Shiloh Training, on successful completion of knowledge, practical skills and workplace components.
- A Statement of Results endorsed by the QCTO.
- A QCTO accredited and sealed certificate.

FEE STRUCTURE		NB NOTE: Non-refundable registration- and monthly fees.
Formal Registration (once-off)	R1400 (includes registration and admin fee)	
Monthly Fee (13-months)	R1000 (online learning – own device/tablet/laptop/computer/data/wifi)	
EISA and Certification	R1000 (on completion of course – 14 th month)	
Penalty/Extension Fee	R2300 (failure to complete all modules and payments in time at end of 13-months)	
Cancellation Fee	R3900	
Interest on Arrear Accounts	4.85% interest charged on arrear accounts	
All students are enrolled privately. NB: NO WORK PLACEMENTS!!		

Rationale of qualification:

The Occupational Certificate: Early Childhood Development has been designed to meet the needs and interests of the early childhood development sector in a variety of settings and contexts with an inclusive focus on education, health and safety issues, amongst others. There is a vast need for early childhood development services, and it is critical that the field must be served by competent practitioners. In order to meet the needs at early childhood development level, it is important to be able to identify and recognise competent early childhood development practitioners who are able to work in centre-based and non-centre-based early childhood development settings.

This qualification will provide a means to give recognition to practitioners at an entry level, thus making it possible for practitioners to increase their employment prospects within the Department of Basic Education. The Department of Social Development, through the registration of early childhood development centres and/or sites, may also provide business opportunities to successful practitioners who may wish to establish early childhood centres and/or sites. It will also provide access to a recognised career path and at the same time provide the field with suitably qualified professional practitioners.

The qualification will provide opportunities to people who wish to enter and/or continue learning in the early childhood development field, which include the employed, under-employed but not qualified, and school leavers. Every child has the right to high-quality, holistic education and care which forms the critical foundation for further development and learning from childhood into adulthood.

This necessitates the universal availability of high-quality early childhood development and education as a vital strategy to yield personal and long-term benefits to individual children, their families and the society at large.

CANCELLATION BY STUDENT

In the event of cancellation, R3,900.00 will be payable to Shiloh Training (Pty) Ltd. If a student cancels in the first three weeks, no cancellation fee will be charged, but non-refundable registration and monthly fees. If cancellation occurs after three weeks, a student will be required to pay the Cancellation Fee of R3,900.00 plus any monthly fees, pro-rata in arrears. Written Cancellation Letters to be sent to info@shilohtraining.co.za. If a student cancels on any of the first 14 days of a specific month, the account will be calculated pro-rata per day. But if a student cancels on the 15th day or thereafter, a full month's fee is due on cancellation for that specific month, plus cancellation fee.

With final submissions, your account must be paid for in full before your final Portfolio of Evidence is assessed. Shiloh Training (Pty) Ltd have the full and legal right to withhold the Statement of Results and/or all certificates, if there are any outstanding fees on your account on completion of OC: ECD L4 course.

MATERIAL/MODULES

Electronic modules via online student portal. (own device/tablet/laptop/computer/data/wifi)

THINK E-WISE FOR ONLINE LEARNING!!

Shiloh Training (Pty) Ltd requires the following resources from all students to start studying with us:

- **Smartphone, Laptop, Tablet and/or Computer**
 - **Pdf Reader & Scanner like Adobe Scan**
 - **Own Data / WiFi**

COURSE LAYOUT

Knowledge Modules; 43 Credits:

- 234201000-KM-01, Introduction to the early childhood development sector, at NQF Level 4, 4 Credits.
234201000-KM-02, Theories and Perspectives of Child Development, at NQF Level 5, 6 Credits.
234201000-KM-03, Planning and Programme Development in early childhood settings, at NQF Level 4, 8 Credits.
234201000-KM-04, Facilitation and mediation of active learning, at NQF Level 5, 12 Credits.
234201000-KM-05, Observation and assessment in early childhood development, at NQF Level 4, 4 Credits.
234201000-KM-06, Promotion of health, safety and well-being of children, at NQF Level 4, 6 Credits.
234201000-KM-07, Admin for early childhood development services and programmes, at NQF Level 3, 3 Credits.

Practical Skill Modules; 43 Credits:

- 234201000-PM-01, Plan and prepare inclusive educational activities and routines using an approved programme based on the curriculum framework, at NQF Level 4, 12 Credits.
234201000-PM-02, Facilitate and mediate active learning in an integrated and holistic learning programme, at NQF Level 5, 9 Credits.
234201000-PM-03, Observe, assess, record and report each child's progress according to the age and stage, at NQF Level 4, 4 Credits.
234201000-PM-04, Support and promote the health, nutrition, safety, protection and well-being of children, at NQF Level 4, 12 Credits.
234201000-PM-05, Build and maintain collaborative relationships with parents and other service providers, at NQF Level 4, 3 Credits.
234201000-PM-06, Prepare and maintain administrative systems, at NQF Level 3, 3 Credits.

Work Experience Modules; 45 Credits:

- 234201000-WM-01, Learning programme and routines planning and preparation process, at NQF Level 4, 13 Credits.
234201000-WM-02, Processes of facilitating and mediating the learning programme in a variety of contexts, at NQF Level 4, 15 Credits.
234201000-WM-03, Processes of observation, assessment, recording and reporting on children's learning and development, at NQF Level 4, 7 Credits.
234201000-WM-04, Processes and procedures of promoting the health, nutrition, safety, protection and well-being of children in an early childhood development setting, at NQF Level 4, 10 Credits.

FNB BUSINESS ACCOUNT	CONTACT DETAILS
CHEQUE ACCOUNT HOLDER: SHILOH TRAINING (PTY) LTD BUSINESS ACCOUNT NO: 6289-7380-582 Reference: Initials/Surname/L4/Town	Email: info@shilohtraining.co.za Cell No: 0782248743