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ETDPSETA Accreditation No: ETDP011582

SACE NO HE000000983

<http://www.shilohtraining.co.za>

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NORTHERN CAPE

CELL NO: 0782248743

Learner Application AND Registration

Qualification: Occupational Certificate – ECD L4 - SAQA ID 97542

1. Complete form with black pen in clear handwriting 2. Initial each page at bottom

No	Field	Description	Information
Personal Details			
1	Learner Surname		
2	Full Names		
3	Learner Title	<i>Mr, Ms, Mrs, Dr, Prof.</i>	
4	ID Number	<i>RSA ID. If not, Complete next line</i>	
5	Alternative ID	<i>Only complete if no RSA ID available. Indicate type of altern ID</i>	
6	Date of Birth	<i>Insert date of birth</i>	
7	Gender	<i>Male – M, Female – F, Other – O</i>	
8	Equity	<i>Black African – BA, Black Indian Asian – BI, Black Coloured – BC, White – W, Other – O (specify)</i>	
9	Guarantor/Sponsor/Guardian (Full name, ID no, address and contact number)	<i>Who will be responsible person to pay your monthly account? (Add certified copy of ID document of proof of physical address.)</i>	
10	Socio Economic Status of the Student	Employed/Unemployed. <i>If unemployed, the Guarantor/Sponsor/Guardian must complete line no 9, page 1 and initial with student on all pages and fill in and sign Financial Commitment Form, page 5.</i>	
11	Disability Status	<i>None, hearing / sight / speech / movement, other (specify)</i>	
12	Geographic Area	<i>List geographic area that you live in, Gauteng, Kwa Zulu Natal, Eastern Cape, Western Cape, Northern Cape, Limpopo, Polokwane, Free State, Northwest, Mpumalanga, Northern Province, Outside SA</i>	

SHILOH TRAINING ECD L4 APPLICATION FORM

Initial:
GUARANTOR STUDENT

Contact Details			
13	Physical Address	<i>State physical address</i>	
14	Postal Address	<i>State PO Box, or address where mail is received</i>	
15	Home Phone Number	<i>One of the following contact details (number 12 – 16 is mandatory to complete)</i>	
16	Business Phone Number		
17	Cell Phone Number		
18	Fax Number		
19	Email		
Educational Details			
20	Highest Education	<i>Overview of qualifications completed</i>	
	High School Attended		
	Year of matric		
21	Current Occupation	<i>State current or last occupation, if unemployed.</i>	
22	Experience	<i>Overview of experience in years and fields / areas</i>	
23	Years in Occupation	<i>State years in last occupation</i>	

Programme Details			
24	Name of Learning Programme	<i>Full name of programme, i.e., National Certificate in ...</i>	Occupational Certificate: Early Childhood Development
25	Programme Number	<i>NLRD number</i>	97542
26	NQF Level of programme	<i>State NQF Level</i>	Level 4
27	Learning programme	<i>Qualification, learnership, skills programme, learning programme</i>	Qualification

Module Details – OC: ECD L4		
28	Modules	<u>COURSE LAYOUT</u> <u>Knowledge Modules: 43 Credits:</u> 234201000-KM-01, Introduction to the early childhood development sector, at NQF Level 4, 4 Credits. 234201000-KM-02, Theories and Perspectives of Child Development, at NQF Level 5, 6 Credits. 234201000-KM-03, Planning and Programme Development in early childhood settings, at NQF Level 4, 8 Credits. 234201000-KM-04, Facilitation and mediation of active learning, at NQF Level 5, 12 Credits. 234201000-KM-05, Observation and assessment in early childhood development, at NQF Level 4, 4 Credits. 234201000-KM-06, Promotion of health, safety and well-being of children, at NQF Level 4, 6 Credits. 234201000-KM-07, Administration for early childhood development services and programmes, at NQF Level 3, 3 Credits. <u>Practical Skill Modules: 43 Credits:</u> 234201000-PM-01, Plan and prepare inclusive educational activities and routines using an approved programme based on the curriculum framework, at NQF Level 4, 12 Credits. 234201000-PM-02, Facilitate and mediate active learning in an integrated and holistic learning programme, at NQF Level 5, 9 Credits. 234201000-PM-03, Observe, assess, record and report each child's progress according to the age and stage, at NQF Level 4, 4 Credits. 234201000-PM-04, Support and promote the health, nutrition, safety, protection and well-being of children, at NQF Level 4, 12 Credits. 234201000-PM-05, Build and maintain collaborative relationships with parents and other service providers, at NQF Level 4, 3 Credits. 234201000-PM-06, Prepare and maintain administrative systems, at NQF Level 3, 3 Credits. <u>Work Experience Modules: 45 Credits:</u> 234201000-WM-01, Learning programme and routines planning and preparation process, at NQF Level 4, 13 Credits. 234201000-WM-02, Processes of facilitating and mediating the learning programme in a variety of contexts, at NQF Level 4, 15 Credits. 234201000-WM-03, Processes of observation, assessment, recording and reporting on children's learning and development, at NQF Level 4, 7 Credits. 234201000-WM-04, Processes and procedures of promoting the health, nutrition, safety, protection and well-being of children in an early childhood development setting, at NQF Level 4, 10 Credits.

Please put a clear black cross next each correct option: -

Alternative ID type	Equity code	Nationality code		Citizen/residence status
521 SAQA member ID	BA Black: African	Unspecified	SEY Seychelles ZAI	U Unknown
527 Passport No	BC Black: Coloured	SA South African	Zaire	SA South Africa
529 Driver's licence	BI Black: Indian / Asian	SDC SADC except SA (i.e. Nam to ZAI)	ROA rest of Africa	O Other
531 Temporary ID no	U Unknown	NAM Namibia	EUR European countries	D Dual (SA plus other)
533 None	WH White	BOT Botswana	AIS Asian countries	
535 Unknown		ZIM Zimbabwe	NOR North American countries	
537 Student no		ANG Angola	SOU Central & South American countries	
538 Work permit no		MOZ Mozambique	AUS Australia & New Zealand	
539 Employee no		LES Lesotho	OOO Other and rest of Oceania	
540 Birth certificate no		SWA Swaziland	NOT N/A: Institution	
541 Human Sciences Research Council register no		MAL Malawi		
561 ETQA record no		ZAM Zambia		
		MAU Mauritius		
		TAN Tanzania		
Home language code	Province code	Disability status		Socio-Economic Status
ENG English	0 Undefined	N None		U Unspecified
AFR Afrikaans	1 Western Cape	01 Sight (even with glasses)		01 Employed
OTH Other	2 Eastern Cape	02 Hearing (even with hearing aid)		02 Unemployed
SEP sePedi	3 Northern Cape	03 Communication (talking, listening)		03 Not working – not looking for work
SES seSotho	4 Free State	04 Physical (moving, standing, grasping)		04 Not working – housewife/homemaker
SET seTswana	5 Kwazulu-Natal	05 Intellectual (difficulties in learning); retardation		06 Not working – scholar/full time student
SWA siSwati	6 Northwest	06 Emotional (behavioural or psychological)		07 Not working – pensioner/retired person
TSH tshiVenda	7 Gauteng	07 Multiple		08 Not working – disabled person
U Unknown	8 Mpumalanga	09 Disabled but unspecified		09 Not working – not wishing to work
XHO isiXhosa	9 Limpopo	U Unknown		10 Not working – none of the above
XIT xiTsonga				97 N/A : Aged < 15
ZUL isiZulu				98 N/A : Institution
NDE siNdebele				

Financial Commitment Form

I _____; ID _____ the
Student/Guardian/ Sponsor or Guarantor/ECD Center Owner agree to pay all financial obligations incurred by

the student: **Name and Surname of Student:** _____; **ID**

participation in this course at **SHILOH Training Pty Ltd**. If you, the student will not be the person responsible for monthly payment of your account, your Sponsor, Guarantor or Guardian must complete Part 9, page no 1, initial all pages and fully sign Financial Commitment form. (Attach certified copies of ID of both student and financial responsible person with application.)

I am aware that the duration of the course is a full 13 months. I will arrange my study program effectively and follow the online learning plan according to schedule provided for full qualification: I will do online learning on **OC: Early Childhood Development**, SAQA ID No: 97542, Credits 131, NQF level 4. I declare that I did study the full OC: ECD L4 brochure in detail at registration. I will receive e-books and all e-guides, and full training via online learning in student portal. On enrollment, student will go for an MOU at his/her desire workplace.

Registration Fee: **R2000 once off** (NB: if paid at ATM, R2030 for cash handling fees)

Monthly Fee: **R1300.00, 13 months** (NB: if paid in cash at ATM, R1330 for cash handling fees)

EISA: R1000.00 for final exam and certification. EISA Prep: 3-months: R1300 p/month

Non-refundable registration- and monthly fees.

Bank Particulars: **SHILOH TRAINING, FNB BUSINESS CHEQUE ACCOUNT, ACCOUNT NO 6289 738 0582**

MONTHLY FEES - to be paid on/before **first day** of each month. Strict Immediate Payments if paid one or more days thereafter. **8.75% Interest will be charged on monthly late payments.**

PENALTY/EXTENSION PAYMENT - Should you fail to complete your required modules/credits and Practical File within 13 months or should your account balance be in arrears at the end of the 13 months, you will be charged a penalty payment to cover facilitation/assessor/admin fees/interest on course amount – **R2600.00**.

CANCELLATION BY STUDENT - In the event of cancellation, R3,900.00 will be payable to Shiloh Training (Pty) Ltd. If a student cancels in the first three weeks, no cancellation fee will be charged, but non-refundable registration and monthly fees. If cancellation occurs after three weeks, a student will be required to pay the Cancellation Fee of R3,900.00 plus any monthly fees, pro-rata in arrears. Written Cancellation Letters to be sent to info@shilohtraining.co.za. If a student cancels any of the first 14 days of a specific month, the account will be calculated pro-rata per day. But if a student cancels on the 15th day or thereafter, a full month's fee is due on cancellation for that specific month, plus cancellation fee.

FINAL SUBMISSIONS – EISA Quarterly Assessments will only be done for full paid-up accounts. EISA exams will only be booked for full paid-up accounts. R1000.00 additional fee for booking of EISA (MUST BE BOOKED 3 MONTHS IN ADVANCE.) EISA Prep duration: 3-months: R1300 p/m.

Shiloh Training (Pty Ltd has the full and legal right to withhold Statement of Results and the formal certificate until full account and/or any additional fees are paid up.

.....
SIGNATURE - LEARNER

.....
SIGNATURE - GUARANTOR

.....
DATE

SHILOH TRAINING ECD L4 APPLICATION FORM

Initial:

GURANTOR

STUDENT

CODE OF CONDUCT & STUDENT AGREEMENT

Occupational Certificate: Early Childhood Development – L4 SAQA ID: 97542

I, _____ ID No _____
hereby acknowledge and agree to the following terms and conditions as a registered learner:

General Conduct & Compliance

- I commit to following all rules, policies, and procedures outlined in the official rollout plan and aligned with **QCTO standards**. (Policies available on request.)
- I will actively participate in the online learning programme and submit assignments by the required deadlines.
- I will respect and adhere to the **WhatsApp Group Rules, Classroom Etiquette**, and the instructions and privacy of my **Facilitator** and **fellow students**.
- I represent **Shiloh Training** at my approved ECD Centre (Workplace Integrated Learning site) and will always conduct myself professionally and respectfully.

Academic Integrity & Assessment

- I understand that I must complete **all modules** via online learning to qualify for the final **External Integrated Summative Assessment (EISA)**.
- I declare that all formative and summative assessments will be my **own authentic work**, except where group work is explicitly required.
- I understand the definition of **plagiarism** and commit to academic honesty throughout the course.

Fees & Financial Agreement

- I will pay my course fees monthly via **ATM deposit** or **EFT** into the designated business account.
- If my account is not paid in full by the end of the course or if my portfolio files are incomplete, I accept that a **penalty/extension fee of R2,600** will apply.
- In the event of cancellation, I agree to pay a **cancellation fee of R3,900**, plus any outstanding fees.
- If I register late, I agree to follow the **13-month payment plan** as communicated.

Competency Requirements

To be declared competent and receive my final certification, I understand that:

1. My full course fee must be paid in full (by myself or my guarantor) before final assessments are conducted.
2. I must complete **28 hours of practical training per module**, plus attend **bi-monthly sessions** at a Shiloh-approved ECD Centre in my town.
3. I must consistently engage in online learning and complete all workplace hours across the **Knowledge, Practical, and Workplace Modules** aligned to SAQA ID 97542.
4. I must complete **EISA preparation** over a 2-3-month period. The **EISA fee is R1,200 per month**, and I will write the final exam at the nearest **QCTO-approved EISA Centre**.

Certification & Statement of Results

Shiloh Training (Pty) Ltd reserves the full legal right to **withhold my SOR and final certificate** until all fees and any additional charges are paid in full.

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SIGNATURE: STUDENT

DATE:

.....

SIGNATURE: WITNESS

DATE:

.....
GUARANTOR/SPONSOR